

EDUFOLIO PASSWORD RETRIEVAL

If you have lost or forgotten your Edufolio password, please follow the procedure below.

Open your web browser and go to:
<http://sherman.edufolio.com>

In the upper right corner, locate and click on the **login** link. You should end up on the page depicted on the graphic below.

Locate and click on the **Forgot your password?** text link. It is located directly below the Login button. See graphic below.

Login

Enter your User ID and password, then click 'Login'. If you do not remember your password, click the 'Forgot your password?' link.

Please Login User ID: <input type="text"/> Password: <input type="password"/> Login Forgot your password?	Browser Requirements: <ul style="list-style-type: none">• You need to have JavaScript enabled• Your browser must have Cookies enabled• Your security setting must be medium or lower• Edfolio works optimally with IE 5+. Minimum requirement: IE 4 or Netscape 4• You need to have Flash 6 Player installed
More Information: <p>If you have any problems, please contact Customer Support by email at: jgayler@sherman.edu</p>	

After you log in, you will be taken directly to the [My Edfolio portal](#).

From there, you can also access your courses:

Once you have clicked on the **Forgot your password?** text link, you will be taken to the following page(see graphic on next page)

Type in your full shermancollege.net email address (Example: jdoe@shermancollege.net) and click "Retrieve."

Your unique Edfolio login and password information has now been sent to your shermancollege.net email account. You will need to check your shermancollege.net email for that information.

School Home Faculty Intranet Public Courses	Forget your password? Enter Email: <input type="text" value="jdoe@shermancollege.net"/> <input type="button" value="Retrieve"/>	Browser Rec <ul style="list-style-type: none">• You need• Your brow• Your secu• Edufolio w• You need
	More Information: <input type="button" value="Email my password"/> If you have any problems, please contact support by email at: jgayler@sherman.edu	

For help in changing your password and personalizing your Edufolio portal page, simple tutorials can be found online at www.sherman.edu/edufolio. Your Edufolio administrator and contact person is Instructional Technology Facilitator, Joy Gayler, jgayler@sherman.edu.